

Limongrafica

rate card

services

INITIAL WEBSITE DESIGN : (Stage 1)

£280.00 per site

This includes all the preparatory layout work and the design of any logos or templates for use on the site.

This stage also includes the programming of the CSS (Cascading Style Sheet) and Javascript coding necessary to the sites function.

1 page "HOLDING PAGE" £150.00 (Redeemable against total cost).

PAGE DESIGN + CONSTRUCTION : (Stage 2)

£70.00 per static XHTML page

This consists of the final layout and assembly of each page and includes the formatting of all images and text needed for the finished page. All sites coded using W3C compliant code.

E-COMMERCE + DATA DRIVEN WEBSITES USING PHP & MySQL :

From product or document databases to fully functioning on-line shops, these can be programmed according to the customers requirements.

Price by Consultation

£45.00 per hour (1 hour minimum)

FLASH WEB ANIMATION :

From animated banners to complete actionscript driven websites.

Price by Consultation.

£35.00 per hour (1 hour minimum)

IMAGE AND TEXT FORMATTING : (where necessary):

£35.00 per hour (1 hour minimum)

DOMAIN REGISTRATION + HOSTING :

Domain Registration; .co.uk, .com: £15.00 for two years

Your site hosted on our Linux servers

To set up a domain host: £55.00 administration fee

Hosting per domain: £96.00 per year.

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packages

We can provide a cost effective internet presence for you via one of our basic web design packages.

PACKAGE ONE : **£199.00**

1 page including logo, 500 words of text and 10 images

1 webmail and email address

PACKAGE TWO : **£299.00**

3 pages including logo, 1500 words of text and 15 images

2 webmail and email addresses

PACKAGE THREE : **£399.00**

4 pages including logo, 3000 words of text and 25 images

5 webmail and email addresses

PACKAGE FOUR : **£799.00**

E-Commerce site. As Package Three but including a shopping cart for 25 product lines.

Includes setting up of payment systems.

Any additional work needed on images or text is charged at our standard rate of £35.00 per hour

All the above packages include the appropriate web space the Domain name and one years domain hosting.

ADDITIONAL FACILITIES and SERVICES :

Forum :

We can program a standard message board that can be customised to match your site from £100.00.

Forms :

These will allow visitors to supply you with their details or provide you with user feedback. The information can be sent directly to your e-mail or into an online database from £35.00 per form.

website maintenance

CONTENT MANAGEMENT SYSTEM (CMS) :

This enables you to update text, pictures and links to your site after our initial construction.

A content management system is most useful to customers who need to update prices, times, products, etc. regularly. If you would only require the odd change once a year it is more cost effective just to email us your changes and once again we would update at the normal hourly rate.

The software package we recommend is easy to use, requires no database and has a basic, word processor style formatting system.

Please note: If when you are using a Content Management System you should cause a problem with any part of your site we would be happy to assist but it will be charged at our hourly rate of £35.00

Software packages : From £100.00

Custom designed : From £500.00

Standard weekly update : £1800.00pa

Includes 50 extra pages

Data received by 4:00pm on any Friday will appear on the site by 9:00am the following Monday.

Standard monthly update : £800.00pa

Includes 15 extra pages

Data received by 4:00pm on the last Friday of any one month will appear on the site by 9:00am the following Monday.

Standard quarterly update : £300.00pa

Includes 4 extra pages

Data received by 4:00pm on the last Fridays of March, June, September and December will appear on the site by 9:00am the following Monday.

Standard annual update : £100.00pa

Includes 1 extra page

Ad Hoc updates charged at £35.00 per hour

(1/2 hour minimum)

studio@limongrafica.com

0844 550 1131

terms and conditions

All services provided by Limongrafica to the Customer are subject to the following terms and conditions.

- 1.** Acceptance. A copy of these terms and conditions must be signed by all new customers at the time of submission of work to Limongrafica, indicating agreement to and acceptance of these Terms and Conditions. Alternatively, payment of an advance fee or payment is an acceptance of our terms and conditions.
- 2.** Charges. Charges for services to be provided by Limongrafica are defined in the project quotation that the Customer receives via e-mail (hard copy available). All Web site design services require an advance payment of a minimum of fifty (50) percent of the project quotation total before the work is supplied to the Customer for review. The remaining fifty (50) percent of the project quotation total will be due upon completion of the work prior to upload to the server or release of materials. Charges for web design work do not cover the release of source files; if the Customer requires these items then a separate quotation can be prepared. Payment for services is due by cheque. Cheques should be made payable to Limongrafica and sent to 4 Onslow Court Brighton Road Worthing West Sussex BN11 2PL
- 3.** Customer Review. Limongrafica will provide the Customer with an opportunity to review the appearance and content of the Web site during the design and once they are completed. At the completion of the project, the design will be deemed to be accepted and approved unless the Customer notifies Limongrafica otherwise within ten (10) days of the date the designs are made available to the Customer.
- 4.** Turnaround Time and Content Control. Limongrafica will install and publicly post or supply the Customer's Web site by the date specified in the project proposal, or if no such date is specified, within four weeks of the date initial payment is received from the Customer, unless a delay is specifically requested by the Customer and agreed by Limongrafica. In return, the Customer agrees to delegate a single individual as 'first-point-of-call' to aid Limongrafica with progressing the commission in a satisfactory and expedient manner.
During the project, Limongrafica will require the Customer to provide content and images. If content is not provided within four (4) weeks of an official request by email then Limongrafica reserves the right to advise the Customer of a revision to the final payment fee based on new or revised pricing schedules that may be introduced from time to time. If content is not provided within eight (8) weeks from the original email request then the Customer is considered to be in default of the commission, the project will be terminated and the Customer sent the final invoice for immediate payment. Limongrafica will agree, at its discretion, to recommence the commission after agreement is reached on a new quotation document and once the original fees have been paid.

5 **Payment.** Invoices will be provided by Limongrafica upon completion of the work for Web Design and any associated services. Invoices are normally sent via email; however, the Customer may elect to receive hard copy invoices. Invoices are due upon receipt. Limongrafica payment terms are 7 days. Accounts that remain unpaid seven (7) days after the date of the invoice will be assessed a service charge in the amount of the higher of one and one-half percent (1.5%) or £25 per month of the total amount due.

6. **Default.** Accounts unpaid thirty (30) days after the date of invoice will be considered in default. If the Customer in default maintains any information or files on Limongrafica's Web space, Limongrafica will, at its discretion, remove all such material from its web space. Limongrafica is not responsible for any loss of data incurred due to the removal of the service. Removal of such material does not relieve the Customer of the obligation to pay any outstanding charges assessed to the Customer's account. Cheques returned for insufficient funds will be assessed a return charge of £25 and the Customer's account will immediately be considered to be in default until full payment is received. Customers with accounts in default agree to pay Limongrafica reasonable expenses, including legal fees and costs for collection by third-party agencies, incurred by Limongrafica in enforcing these Terms and Conditions.

7. **Termination.** Termination of services by the Customer must be requested in a written notice and will be effective on receipt of such notice. E-mail or telephone requests for termination of services will not be honoured until and unless confirmed in writing. The Customer will be invoiced for design work completed to the date of first notice of cancellation for payment in full within thirty (30) days. Limongrafica reserve the right to termination of an account which is deemed to go beyond the initial quotation.

8. **Copyright.** The Customer retains the copyright to data, files and graphic logos provided by the Customer, and grants Limongrafica the rights to publish and use such material. The Customer must obtain permission and rights to use any information or files that are copyrighted by a third party. The Customer is further responsible for granting Limongrafica permission and rights for use of the same and agrees to indemnify and hold harmless Limongrafica from any and all claims resulting from the Customer's negligence or inability to obtain proper copyright permissions. A contract for Web site design and/or placement shall be regarded as a guarantee by the Customer to Limongrafica that all such permissions and authorities have been obtained. Evidence of permissions and authorities may be requested.

- 9.** Standard Media Delivery. Unless otherwise specified in the project quotation, this Agreement assumes that any text will be provided by the Customer in electronic format (ASCII text files delivered on floppy disk or via e-mail or FTP) and that all photographs and other graphics will be provided physically in high quality print suitable for scanning or electronically in .gif, .jpeg, .png or .tiff format. Although every reasonable attempt shall be made by Limongrafica to return to the Customer any images or printed material provided for use in creation of the Customer's Web site, such return cannot be guaranteed.
- 10.** Design Credit. A link to Limongrafica will appear in either small type or by a small graphic at the bottom of the Customer's Web site. If a graphic is used, it will be designed to fit in with the overall site design.
- 11.** Access Requirements. If the Customer's Web site is to be installed on a third-party server, Limongrafica must be granted temporary read/write access to the Customer's storage directories, and those directories must be accessible via FTP. Depending on the specific nature of the project, other resources might also need to be configured on the server.
- 12.** Post-Placement Alterations. Limongrafica cannot accept responsibility for any alterations caused by a third party occurring to the Customer's pages once installed. Such alterations include, but are not limited to additions, modifications or deletions.
- 13.** Domain Names. Limongrafica may purchase domain names on behalf of the Customer. Unless otherwise stated, payment and renewal of those domain names is the responsibility of the Customer. In which case, the loss, cancellation or otherwise of the domain brought about by non or late payment is not the responsibility of Limongrafica. The Customer should keep a record of the due dates for payment to ensure that payment is received in good time.
- 14.** General. These Terms and Conditions supersede all previous representations, understandings or agreements. The Customer's signature below or payment of an advance fee constitutes agreement to and acceptance of these Terms and Conditions. Payment is an acceptance of our terms and conditions.
- 15.** Governing Law. This Agreement shall be governed by English Law